

MAILBOXES IN TAHOE DONNER

November 18, 2022



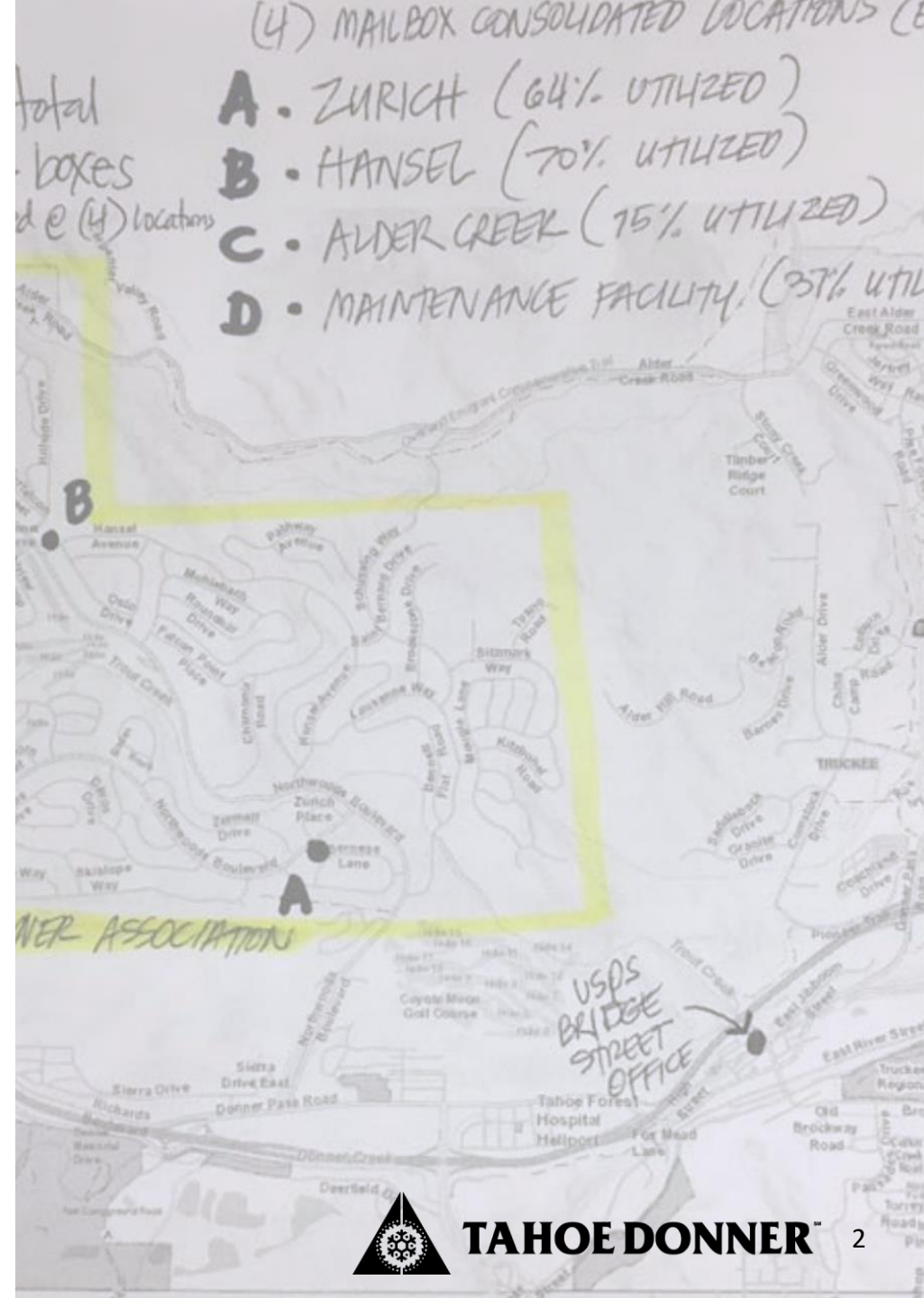
BACKGROUND

Tahoe Donner mailbox clusters operated by the U.S. Postal Service (USPS) currently hold 2,630 mailboxes located at:

- Zurich Place
- Hansel Avenue
- Alder Creek Road
- Maintenance Facility

The Tahoe Donner General Plan Committee (now Long-Range Planning Committee) investigated this mailbox issue in 2018, and a mailbox enhancement project was added to the 5-Year Capital Improvement Plan

The Director of Capital Projects recently initiated a meeting with the USPS Postmaster on Nov. 4, 2022 to identify roles, discuss current issues and identify potential solutions



BACKGROUND CONTINUED

In the past, USPS had communicated that, in order to add more mailboxes in Tahoe Donner, there must be enough additional boxes to provide a mailbox for every address in the association

This policy appears to have loosened, and staff are working with USPS to develop plans to enlarge the current cluster locations and potentially add new areas if feasible



NEXT STEPS

5-year CIP project timeline may be compressed due to reduced complexity of adding additional clusters

TDA staff and USPS will develop a plan to increase mailboxes and large parcel boxes based on need and space availability

A timeline will be presented once more information is available



NEXT STEPS CONTINUED

TAHOE DONNER VS. USPS PROJECT DUTIES:

- Number of box additions to be determined by both TDA and USPS based on available space, member outreach and additional research
- USPS to review and approve TDA plan
- TDA to permit and implement plan, which includes covering the cost of new mailboxes
- New box installation to be joint effort between TDA and USPS



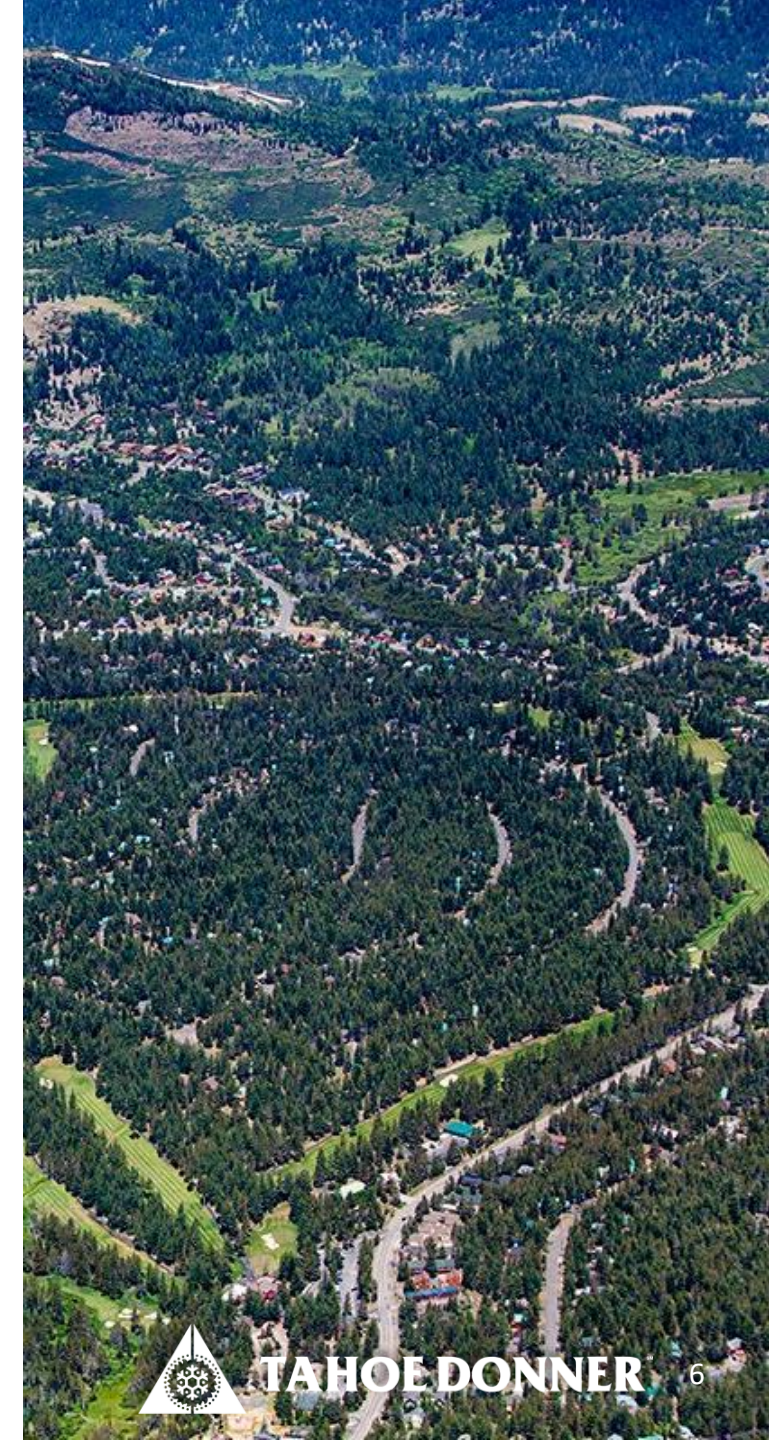
USPS VS. TAHOE DONNER DAILY DUTIES

USPS

- Run day-to-day operations
 - Assign boxes
 - Manage waitlist
 - Manage mailboxes and mail delivery
- Oversee maintenance of existing boxes
 - Repair and replace any damaged mailboxes
 - If you see a mailbox in need of repair, please contact your post office driver or talk to Truckee's Bridge Street post office clerk to make them aware of the deficiency

TAHOE DONNER

- Maintain property
 - Snow removal
 - Asphalt repair



MAILBOX TIPS

Mailboxes in each neighborhood have waitlists overseen by that area's driver, and joining a waitlist is the only way to be considered for a mailbox spot

To join a waitlist for a mailbox, please visit the Bridge Street post office with a deed or lease to apply for your area's mailbox waitlist, free of charge

Mailboxes are organized in sequential order based on your address, so in order to be chosen from the waitlist for a vacant mailbox, your address has to fall between the sequence of the boxes surrounding the vacant box

Homeowners selling their property are not able to transfer mailbox ownership to a new homeowner; when you sell your home, please return your mailbox keys to a post office clerk



MAILBOX TIPS CONTINUED

If you are assigned a mailbox from your area's driver, please visit the post office to activate your delivery address

If you are a full-time resident who will be out of town for up to 30 days, please contact your post office to hold your mail and maintain your box

Alternatives to mailboxes in Tahoe Donner include mailboxes at your physical USPS location, private mailboxes from the UPS Store on Donner Pass Road or P.O. boxes at Office Boss (near Safeway)

To learn more about day-to-day USPS operations, visit the Bridge Street post office or email Postmaster Darrin Freeman at darrin.freeman@usps.gov



THANK YOU

